

**BOLSOVER DISTRICT COUNCIL**  
**SCRUTINY PROJECT MANAGEMENT**  
**REVIEW SCOPE**

**NAME OF COMMITTEE:**

Growth Scrutiny Committee

**SUBJECT TO BE REVIEWED**

**Creation of a Development Prospectus**

**REASON(S) FOR THE REVIEW**

The Authority does not have a document that promotes the District to developers or new/existing businesses.

**IDENTIFY APPROPRIATE CORPORATE PLAN AIMS, PRIORITIES AND TARGETS**

**CORPORATE PLAN AIM**

Unlocking our Growth Potential

**PRIORITIES**

Supporting Enterprise  
 Unlocking Development Potential  
 Enabling Housing Growth

**This review also supports the strategic priorities of the Growth Strategy and the following cross cutting theme;**

Changing Perceptions: A key theme will be to change the perceptions and raise the profile of Bolsover and North East Derbyshire as investment locations and a place for business.

**DIRECTOR**

Dan Swaine – CEO and Director of Growth

**AIMS AND OBJECTIVES OF REVIEW**

***Aims:***

- To identify what the Authority, Businesses and Developers require from a Development Prospectus.
- To make recommendations for the content and production of a Development Prospectus.

***Objectives:***

- To consider how other authorities promote their offer.
- To discuss with relevant stakeholders what should be included within the Development Prospectus.

<b>KEY ISSUES</b>	<ul style="list-style-type: none"> <li>• Who will be responsible for keeping the Development Prospectus relevant and up to date?</li> <li>• How will the benefits/impacts of the Development Prospectus be monitored and measured?</li> </ul>
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<b>TIMESCALE</b>	<b>ESTIMATED</b>	<b>REVISED</b>	<b>ACTUAL</b>
<b>Commencement</b>	29 June 2016		
<b>Interim Report/ Recommendations</b>			
<b>Finish</b>			
<b>Report</b>			

<b>METHOD(S) OF REVIEW:</b>	Research Questioning Group discussion to discuss options/ideas
<b>IMPLICATIONS:</b> (legislative, regulatory, etc)	None identified
<b>DOCUMENTARY EVIDENCE:</b> (Internal/External)	Examples from other Authorities.
<b>STAKEHOLDERS</b>	<p><b>RELEVANT PORTFOLIO HOLDER MUST BE INVOLVED IN THE REVIEW</b></p> <ul style="list-style-type: none"> <li>• Councillor Ann Syrett</li> <li>• Allison Westray-Chapman – Joint Assistant Director – Economic Growth</li> <li>• James Arnold – Joint Assistant Director – Planning and Environmental Health</li> <li>• Grant Galloway – Joint Assistant Director – Property and Estates</li> <li>• Relevant Officers</li> <li>• Businesses</li> <li>• Communications Team</li> </ul>

<b>CONSULTATION/ RESEARCH:</b>	Examples from other Authorities.
<b>SITE VISITS</b>	None identified at this stage.
<b><u>SCRUTINY REVIEW OUTCOMES</u></b>	
<b>CONCLUSIONS:</b>	
<b>RECOMMENDATIONS:</b>	
<b>DRAFT REPORT SENT TO DIRECTOR &amp; ANY RELEVANT OFFICERS FOR COMMENT:</b>	
<b>DRAFT REPORT CONSIDERED BY PORTFOLIO HOLDER:</b>	
<b>SIGNED OFF BY COMMITTEE/CHAIR:</b>	
<b>SIGNED OFF BY SCRUTINY MANAGEMENT BOARD:</b>	
<b>REVIEW OF PROCESS/COMMENTS:</b>	
<b>EXECUTIVE CONSIDERED:</b>	
<b>OUTCOME:</b>	
<b>FOLLOW UP:</b>	
<b>DATE:</b>	